

# Saint Andrew Catholic School

## Tuition Assistance



Saint Andrew introduces  
Jesus to Saint Peter

As a result of very generous contributions made to our parish Tuition Assistance Program, funding is available to families of Saint Andrew for education in our school. For the 2017-2018 school year, we are proud to offer two types of funding, including the EITC Scholarship and three private scholarships.

### **EITC Scholarship**

Funding for EITC scholarships is through area businesses who contribute to Saint Andrew Catholic School tuition assistance in exchange for tax credits from the Commonwealth of Pennsylvania. As such, the Commonwealth has guidelines and restrictions with regard to student scholarship awards. To qualify for a scholarship, eligible students must be enrolled in grades 1 – 8. They also must be a member of a household with an annual income of \$76,350 or less, with an additional \$15,270 allowed for each eligible student and dependent member of the household, as reflected on their 2016 Federal Income Tax Return. For example:

*Mr. and Mrs. Smith have three children. Mr. Smith earns a salary of \$95,000 each year. Mrs. Smith is a homemaker. They earn \$1,000 each year in investment income. An elderly grandparent lives with them as well, and is claimed as a dependent on their annual tax returns. Under the current state guidelines, the Smith children would likely be eligible for scholarship funding as their annual income of \$96,000 is below the \$137,430 allowable income (\$76,350 household + \$45,810 children + \$15,270 grandparent).*

### **The Reverend Neil Saller Scholarship Fund**

Through the generosity of a private donation, Saint Andrew Catholic School is proud to make The Reverend Neil Saller Scholarship Fund available to our families with students enrolled in grades 1 - 8. This new scholarship is both need and merit based, but has no restrictions with regard to family income limitations. Annually, \$1,500 will be distributed to a qualifying student or the funds will be divided between qualifying students.

### **The Robert J. Kuhar Memorial Scholarship**

Established in October 2004 by the family and friends of former Saint Andrew Maintenance Director Bob Kuhar, the Robert J. Kuhar Memorial Scholarship provides temporary tuition support to a student or students in grades 1 – 8 who would otherwise be unable to meet the cost of education at Saint Andrew Catholic School. It is solely need based, but has no restrictions with regard to family income limitations. Total annual distributions are dependent upon the total value of the fund at time of distribution.

## **The Carrier-Gaines Scholarship Fund**

**The Carrier-Gaines Scholarship fund was established to act as a safety net to retain children who would need the structure of a values-based, disciplined, academic environment and who may not be able to afford it due to the loss of a parent, the family's loss of income from a wage earner, outstanding significant medical costs, or other 'at risk' children. It is solely need based, but has no restrictions with regard to family income limitations. Total annual distributions are dependent upon the total value of the fund at time of distribution.**

To be considered for any of these scholarship opportunities, the Tuition Assistance Application found below must be completed and returned to the Human Resources Office along with all documentation. Please contact the Human Resources Office at 215-968-2685 ext. 212 with any questions.

# **Saint Andrew Catholic School**

## **Tuition Assistance Application Checklist**

The following documentation is required to make application for assistance for the 2017-2018 school year:

- a. **Signed** copy of your **2015** Federal Tax Returns and all schedules/forms. (This document is not required if you applied for assistance for the 2015-2016 school year.)
- b. **Signed** copy of your **2016** Federal Tax Returns and all schedules/forms.
- c. **2015** and **2016** W-2 and 1099 Forms.
- d. Documentation of income from sources other than employment, i.e.: child support.
- e. Documentation of any extenuating circumstances which would affect your income.
- f. Copies of your most recent monthly bills, which include but are not limited to: mortgage payments, auto loans, credit card balances, utilities, insurance, groceries, clothing and recreation.
- g. Copies of your two most recent pay stubs.

Return all applications and attachments to:

Colleen Carroll  
Human Resources  
Saint Andrew Catholic School  
51 Wrights Road  
Newtown, PA 18940

Thank you

Please note: Tuition assistance is not available for our Preschool  
or Kindergarten Programs.

**Saint Andrew Catholic School  
Tuition Assistance Application  
2017-2018 School Year**

**I. Applicant Information (only one application per family is required)**

Family Name \_\_\_\_\_

Father \_\_\_\_\_ Mother \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Home Parish \_\_\_\_\_

Saint Andrew Parish Identification Number \_\_\_\_\_ (see envelopes)

**II. Household Information**

Number of individuals who will reside in my/our household during the 2017-2018 school year:

Parents/Guardians \_\_\_\_\_ Children \_\_\_\_\_ Other \_\_\_\_\_

Parents' Marital Status: \_\_\_\_\_ Married. (Report income information for both parents.)  
(Please check one) \_\_\_\_\_ Single or Widowed.  
\_\_\_\_\_ Separated or Divorced. (Report income for both parents.  
If remarried, include stepparent's income.)

\_\_\_\_\_  
Name of Non-custodial Parent

\_\_\_\_\_  
Address of Non-custodial Parent

Dependents:

Dependent Name:	School:	Grade (2017-2018)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### III. Employment

Information for (please circle one):    Father            Stepfather            Guardian            Other

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_

Information for (please circle one):    Mother            Stepmother            Guardian            Other

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_

Information for (please circle one):    Stepfather            Stepmother            Guardian            Other

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_

Information for (please circle one):    Stepfather            Stepmother            Guardian            Other

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Employer Address \_\_\_\_\_

### IV. Housing Information

Do you rent or own your residence (please circle one):            Rent            Own

If renting, what is the monthly rental payment? \$ \_\_\_\_\_

If you own your residence, what is your monthly mortgage payment? \$ \_\_\_\_\_

### V. Financial Information

Please note that a copy of your IRS Form 1040/1040A/1040EZ for tax years 2015 and 2016 **must** accompany this application, along with all supporting documentation.

Assets and investments:

Total amount in cash, checking and savings accounts:            \$ \_\_\_\_\_

Total value of money market funds, mutual funds, stocks,  
bonds, CDs or other securities:            \$ \_\_\_\_\_

Total value of IRA, Keough, 401K or other retirement            \$ \_\_\_\_\_

Non-taxable income:

Please list the **total yearly amount** for **all** recipients in the household:

Child support	\$ _____	Housing Assistance (Sec. 8, HUD, etc...)	\$ _____
Cash assistance	\$ _____	Worker's Comp/Disability	\$ _____
Food stamps	\$ _____	Pension/Retirement	\$ _____
Social security	\$ _____	Student Loans (Parent only)	\$ _____
Loans/Gifts (from friends or relatives)	\$ _____	Unemployment Comp.	\$ _____
Total non-taxable income for 2016		\$ _____	

## VI. Unusual Circumstances

Please check all that apply:

<input type="checkbox"/> Loss of job	<input type="checkbox"/> Recent separation/divorce
<input type="checkbox"/> Death in the family	<input type="checkbox"/> Change in family living status
<input type="checkbox"/> Change in work status	<input type="checkbox"/> Bankruptcy
<input type="checkbox"/> College expenses	<input type="checkbox"/> Income reduction
<input type="checkbox"/> Illness or injury	<input type="checkbox"/> Shared custody
<input type="checkbox"/> High debt	<input type="checkbox"/> Child support reduction
<input type="checkbox"/> Medical/dental expenses	<input type="checkbox"/> Shared tuition
<input type="checkbox"/> Other (please explain on a separate sheet and attach to this application)	

## VII. Tuition information

Given the current financial circumstances of your household, how much tuition are you reasonably able to pay? \$ \_\_\_\_\_ (Required)

## VIII. Certification

We/I certify that all of the information provided is true and complete to the best of our/my knowledge. We/I understand that all requested documentation must accompany this application for processing and that any application deemed incomplete will be returned.

\_\_\_\_\_  
Signature of Father/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mother/Guardian

\_\_\_\_\_  
Date